



APPLICATION FOR EMPLOYMENT

It is the policy of this company to provide equal employment opportunities to all qualified persons without regard to race, creed, color, religious belief, gender, age, national origin, physical or mental handicap, or veteran status.

Note: Please print your answers; an illegible application may preclude you from consideration.

POSITION APPLYING FOR: _____

PERSONAL INFORMATION

First Name Middle Name Last Name

Current Address:

Street and Apt # City State Zip Code

Permanent Address (if different from above):

Street and Apt # City State Zip Code

Telephone: _____ Alternative Phone: _____

Email Address: _____

Social Security #: _____ Driver's License #: _____

Are you a U.S. citizen or otherwise authorized to work in the United States on an unrestricted basis? _____

If applicable, please list your visa type, visa # and expiration date: _____

Have you ever been convicted of a crime (you are not obligated to disclose sealed or expunged criminal records)?

Yes No

If you answered yes above, please explain: _____

Have you ever served in the U.S. military? Yes No

If yes, please provide the following information:

Branch of Service: _____ Rank at time of separation: _____

I served from _____ to _____

Special Honors: _____

EMPLOYMENT HISTORY

Employer: _____

Address: _____

Phone: _____

Last Position: _____ Salary: _____

Duties: _____

Dates of Employment: From _____ to _____

Supervisor: _____ Supervisor's Title: _____ May we contact? _____

Reason for Leaving: _____

Employer: _____

Address: _____

Phone: _____

Last Position: _____ Salary: _____

Duties: _____

Dates of Employment: From _____ to _____

Supervisor: _____ Supervisor's Title: _____ May we contact? _____

Reason for Leaving: _____

Employer: _____

Address: _____

Phone: _____

Last Position: _____ Salary: _____

Duties: _____

Dates of Employment: From _____ to _____

Supervisor: _____ Supervisor's Title: _____ May we contact? _____

Reason for Leaving: _____

EDUCATION

High School

Name of School: _____

Address: _____

Did you graduate? Yes No I attended from _____ to _____

If you did not graduate, did you receive your GED? _____

Special honors or awards: _____

Technical or Vocational School

Name of School: _____

Address: _____

Did you graduate? Yes No I attended from _____ to _____

Degree or Certification received: _____

Special honors or awards: _____

College or University

Name of School: _____

Address: _____

Did you graduate? Yes No I attended from _____ to _____

Degree received: _____

Special honors or awards: _____

College or University

Name of School: _____

Address: _____

Did you graduate? Yes No I attended from _____ to _____

Degree received: _____

Special honors or awards: _____

Your Name: _____

POSITION INFORMATION

Position applying for: _____

How did you hear about this position? _____

What hours are you available to work? _____ Are you willing to relocate? _____

Are you willing to travel as part of your job duties? _____

When would you be available to start? _____

Desired salary: _____

SKILLS

Please describe any special or technical skills or experience you have: _____

Please describe any special interests you have or volunteer work you do: _____

Do you currently hold a valid Commercial Driver’s License (CDL)? Yes No

If you have a CDL, what endorsements are on your CDL? _____

I hereby certify that my answers and assertions set forth in this application are true and complete to the best of my knowledge. If I am employed, I understand that any false statements on the application shall be considered sufficient cause for my dismissal. I hereby authorize this company to investigate any aspect of my prior educational and employment history.

Furthermore, I understand that if I am hired, employment with this company is “at will,” which means that either the company or I can terminate my employment for any reason not prohibited by state or federal law.

Signature _____ Date: _____